

2019 USATF–New Jersey LDR Championship Bid Application

Please carefully follow these instructions to properly submit your bid for an LDR Championship:

1. Complete Bid Applications (with proper payments and sanction forms) must be received by the USATF–NJ office *no later than Wednesday, November 7st, 2018*. Mail to: USATF-NJ, 150 River Road, Suite N-3 , Montville, NJ 07045 or email to services@usatfnj.org.
2. A minimum rights fee of \$600.00 payable to USATF–NJ **must accompany the Bid Application**. Event Organizers may also submit a championship rights fee greater than \$600.00. Please note that this fee **includes** the 2019 Grand Prix Fee (\$75.00 for 1 Grand Prix event; additional events are \$25 each and not included in this fee) USATF National and USATF-NJ Sanctioning fees are not included. Event sanctioning should be done ONLINE at the time the bid is submitted. **NOTE: SANCTION application and payment must be submitted no later than November 7, 2018 or the bid will be rejected!**
The National Sanction fee is based on the number of expected participants and is NOT included in the Grand Prix fee.
 - If a bid is accepted by the USATF–NJ Joint LDR Committees, the total rights fee will be retained.
 - If a bid is declined, \$150 will be retained (\$75.00 Grand Prix Fee and a \$75.00 administration fee).
3. **The LDR Grand Prix agreement, Event Information Sheet, and Application for Sanction forms must all be submitted with this bid.**

Bid Division & Distance

Division: Denote order of preference in box

- | | |
|--|-------------------------------------|
| <input type="checkbox"/> Open Men | <input type="checkbox"/> Open Women |
| <input type="checkbox"/> Masters Men & Women | |
| <input type="checkbox"/> Masters Men | |
| <input type="checkbox"/> Masters Women | |

Distance: All are road events

- | | | |
|-------------------------------------|--|------------------------------------|
| <input type="checkbox"/> 5km/4 Mile | <input type="checkbox"/> 15km | <input type="checkbox"/> Road Mile |
| <input type="checkbox"/> 8k/5 Mile | <input type="checkbox"/> 10 Mile | |
| <input type="checkbox"/> 10km | <input type="checkbox"/> 20km | |
| <input type="checkbox"/> 12km | <input type="checkbox"/> Half-Marathon | |

Event Details

Organization/Individual Submitting Bid: _____
 Name of Race: _____
 2019 Day & Date of Race: _____ Start Time: _____
 Race Site (Location, Town/City): _____
 Race Director Name: _____ Race Director Phone: _____
 Race Director Address: _____
 Computer Scoring Company (Name & Phone): _____

Championship Guidelines

Requirements: (ALL Items REQUIRED)

- USATF–NJ Sanctioned and USATF–NJ Grand Prix Event
- USATF Course Certified within last 10 years (except XC)
- Signed USATF NJ Grand Prix Agreement
- \$600.00 (Minimum) Rights Fee
- USATF–NJ must approve all event applications and advertising prior to printing - allow extra time for committee review. Applications available to the public before approval will be assessed a \$50 penalty and may have to reprint the application. See Grand Prix Agreement for all application requirements.
- Inclusion of USATF–NJ & Grand Prix in all media related materials
- Provide pre–event on–site table for USATF–NJ & integrate USATF-NJ awards into regular awards ceremony
- Event must carry ONLY USATF-NJ Championship status (ex.:No RRCA Championship)
- USATF–NJ Team scoring is only team award division, except Corporate
- No double dipping of USATF-NJ overall, masters and age group awards
- Masters Awards Categories in 5 year age groups, if Masters Championship
- Prize money, if to be awarded...
 ---provided to USATF-NJ members in equal or greater amounts than to non-USATF-NJ members
 ---awarded using WMA age graded tables if Masters Championship.

Suggested Conditions (Check all applicable items):

- Provide start signs with pace minutes per mile - if over 300 participants
- Provide separate prize money awards for USATF–NJ athletes
- Provide separate prize money awards for USATF–NJ teams
- Masters Awards Categories in 5 year age groups, Open Champ
- USATF–NJ logo or name to be included on event signage & bib #
- USATF–NJ logo or name to be included on event apparel

**Be sure to
complete Page 2!**

Name of Race: _____ Distance: _____ Date: _____ Start Time: _____

Please include a copy of your 2018 entry form with your bid

Agreement: This bid application represents a binding agreement between the organizers of the aforementioned event and USATF New Jersey (USATF-NJ). Once the championship has been granted, all requirements and suggested conditions agreed to by this event's organizers must be honored in good faith or the event may be relieved of its Championship and Grand Prix status and may jeopardize its ability to bid for future Championships and Grand Prix Events.

SIGNATURE of Requesting Individual Or Race Director: _____ Date: _____

Additional Information

In order to enhance your bid would you consider an alternative date? Yes No
If Yes: Alternative date #1 _____ Alternative date #2 _____
Race was started in what year? _____ First year in New Balance Grand Prix: _____
How would you describe your course? Out and Back Loop Combination
It is? Flat Slight grades Moderately hilly Very hilly
Registration is? Indoors Under tent Outdoors/no tent
Toilets are? Indoors Portables
Male course record _____ Female course record _____ Number of Water Stops _____

Prize Structures

If any prize money is being given, provide a complete breakdown of your monetary prize structure inclusive of New Jersey member athletes and non member athletes, on a separate sheet. Please include the payout breakdown (per division and per place and per gender) for the following divisions:

- USATF-NJ Open Men's Prize Money
- USATF-NJ Open Women's Prize Money
- USATF-NJ Masters Prize Money (include \$ awarded by WMA Age Graded tables and by finish order)
Note: Masters Championships offering prize money must award money by Masters Age Graded tables.
Additional, across finish order prize money can be provided, not to exceed Masters WMA prize money.
- USATF-NJ Team Prize Money
- Prize Money for Non-USATF-NJ Competitors

LDR Executive Committee must approve any revisions once a championship has been awarded.

Other race details

Your planned entry fee will be? Pre-Registration \$ _____ Post-Registration \$ _____

Your Pre-Registration Cut-off date will be _____ days prior to the event

USATF Certified Officials will be provided for your championship.

Other amenities of your race: _____

Please Note the Following dates are scheduled for USATF NJ Hosted Events and are not suitable dates for LDR Championships:

June 8-9, 2019 USATF-NJ Youth Junior Olympics

November 3, 2019 USATF NJ Youth Junior Olympic Cross Country Meet