



LDR Meeting DRAFT Agenda
Westfield YMCA
Thursday, May 28, 2026
7:00PM

- I. **Attendees sign in and introductions.**
- II. **Elections- All LDR Committee Positions.**
 - **Voting Requirements**
 - 18 years minimum age
 - USATF NJ Membership (New) valid for 30 days prior to meeting.
 - **LDR Committee Requirements**
 - 18 years minimum age
 - USATF NJ Membership
 - Upon election (no later than June 30, 2026).
 - Approved background screening.
 - SafeSport Training Certificate or renewal
- III. **2025 Championships Discussion Events completed after November 2025, Meeting.**
 - Ashenfelter 8k
- IV. **2026 Championships.**
 - Our House 4 Miler-All Divisions
 - Ridgewood Run 10k Masters Men
- V. **2025 COED Team Championships completed to date.**
 - *Penguin Pace 5k, Wayne, January 31*
 - *Cherry Blossom 10k, April 12*
- VI. **New Business.**
 - LDR Race Director Guide
 - LDR Grand Prix Focus Group Draft
- VII. **Adjourn**



USATF NJ LDR Grand Prix Focus Groups Outline

Objective is to get input from various focus groups that represent different constituencies. The intent is to get feedback from the various constituencies involved with USATF-NJ LDR Programs. The goal is that any proposed modifications or changes have recognize what is important to our members.

- LDR Committee Members will lead Zoom Calls for Focus Groups Group.
 - Calls to last approximately 60minutes
 - Establish list of topics specific to that group.
 - Outline Topics to be developed and issued to LDR committee and Focus group prior to the Focus Group call.
 - Keep Topics Limited to 5-7 general items.
 - The goal is to gather information from the Focus Group. We want their insights.
 - Develop list of about USATF-NJ members specific to the focus group to invite to participate. Keep the Focus group to about 10 members that represent a range of athletes in that group.
 - Members That regularly Participate in Grand Prix
 - Members that have participated but do not regularly participate or have stopped participation. For Open/Masters.
 - Different performance levels
- LDR Committee Focus Group Responsibilities.
 - Establish Lead for Focus Group.
 - Coordinate with Managing director for USATF-NJ member invitations to be sent for group.
 - Work with Managing Director for scheduling Zoom Call. Establish Secretary responsible for minutes/Report.
 - Keep notes on the topics.
 - Following the Focus Group Develop and Issue Report.
 - Groups responses to topics. If there was consensus or diverging opinions.
 - What works
 - What can be improved.
 - Satisfaction current programs/ Recommended Changes/ New Ideas.



- LDR Focus Group Members Take away.
 - What can be improved
 - What should be discontinued
 - Recommended structural changes
 - New Ideas
- LDR Committee Zoom Meeting Follow up/ After Issuance of all Reports.
 - Review Results of Focus Groups
 - Review how other Associations organize Grand Prix Programs.
 - Discuss USATF-NJ restructuring of the Individual and Club Grand Prix
 - Each Focus Group will present and overview of the findings at the LDR Meeting
 - All Focus Group Findings will be provided to the Trustees.

Open Athlete Focus Group

LDR Open Men and Open Women representatives Lead the group. Would Like at least two LDR Open Men/Women.

Masters Athlete Focus Group

LDR Masters Chair/ Vice Chair representative from the committee Lead Group

Club Captain Focus Group

LDR representatives from the committee. LDR Committee Members that have or had a role as Team Captain for Grand Prix events

Club Team Captains that participated in the 2025 Club Grand Prix

Race Director Focus Group & Timing Company Focus Group

Include Managing Director, Executive Committee/Trustee.

Get feedback from Race Directors to improve our process increase their participation.

Timing companies we want to build a strong relationship so they with champion USATF-NJ to their clients: Race Directors