



2026 USATF-NJ LONG DISTANCE RUNNING ROAD CHAMPIONSHIP BID APPLICATION

Please carefully follow these instructions to properly submit your bid for an LDR Road Championship

1. Complete Bid Application (including Championship Rights fee) Must be received no later than 5:00PM Friday, November 28, 2025. Mail to USATF NJ, 150 River Road, Suite N-3, Montville, NJ 07045. Bid Application may also be emailed to ldrdivision@newjersey.usatf.org and managingdirector@newjersey.usatf.org
2. A Championship Rights fee of **\$650.00** (minimum) with ***USATF Sanction/USATF Insurance as part of sanction*** / **\$750.00** (minimum) with ***USATF Sanction/ USATF Insurance waived. (Insurance still required through a third party and submitted as part of sanction approval)*** Championship fee payable to **USATF-NJ** must be provided at the time of the bid or bid may be rejected. **The Sanction Fees are in addition to the Championship Rights Fee.**
3. A **2026 GRAND PRIX APPLICATION FORM** shall be submitted along with the LDR CHAMPIONSHIP BID APPLICATION. The CHAMPIONSHIP RIGHTS FEE only includes the GRAND PRIX FEE for the race distance. Additional Event distances being held same day as CHAMPIONSHIP are an additional **\$30.00 per event**.
4. The SANCTION FEE is to be submitted online through the National Sanction System within **30 Days** of acceptance of the CHAMPIONSHIP BID or the LDR Committee reserves the right to award the Championship to another event and retain all fees. Sanction must be based on the number of participants for the events most current year results.
5. If the CHAMPIONSHIP BID is not Accepted. **\$250.00** will be retained for the **2026 GRAND PRIX FEE** and a USATF-NJ Administration fee.
6. Please provide a separate sheet outlining any additional information concerning your event such as if your race is for a charitable cause, Race Anniversary milestone or other things that makes your event stand out from other events that may help USATF-NJ in it's decision process.



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EVENT DETAILS

NAME OF EVENT: _____

2026 DATE OF EVENT: _____ START TIME: _____

RACE SITE (LOCATION, TOWN, CITY): _____

ORGANIZATION SUBMITTING BID: _____ PHONE: _____

ORGANIZATION ADDRESS: _____ EMAIL: _____

RACE DIRECTOR: _____ PHONE: _____

RACE DIRECTOR ADDRESS: _____

SCORING COMPANY _____ EMAIL: _____

LAST YEAR HELD _____ NUMBER OF FINISHERS _____ NUMBER OF YEARS HELD _____

MOST CURRENT YEAR USATF-NJ GRAND PRIX EVENT _____

ENTRY FEE \$ _____ USATF-NJ MEMBER DISCOUNT (\$ _____) *Note: Minimum(\$3)/ up to \$49
Registration Fee/ Minimum (\$5)/ \$50 or greater Registration Fee are the minimum requirements.*

USATF-NJ INDIVIDUAL PRIZE MONEY? ____ YES ____ NO. ATTACH PROPOSED PRIZE MONEY STRUCTURE.

USATF-NJ TEAM PRIZE MONEY? ____ YES ____ NO. ATTACH PROPOSED PRIZE MONEY STRUCTURE

Note: New for 2026! the USATF-NJ Championship Event Prize money for the Race is to be paid to USATF-NJ prior to the event . USATF-NJ will distribute To USATF-NJ Prize Money winners upon verification of the results and verification of current 2026 USATF- NJ Membership.

WOULD YOU CONSIDER AN ALTERNATIVE DATE FOR EVENT? ____ YES ____ NO

**PLEASE PROVIDE ANY RELEVANT INFORMATION WITH YOUR BID FOR CONSIDERATION ON
SEPARATE SHEET ALONG WITH BID FORM AND A PROPOSED PRIZE MONEY STRUCTURE.**



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CHECK DISTANCE CATEGORY:

CATEGORY I

☐ ROAD MILE ☐ 5 KM ☐ OTHER_____

CATEGORY II

☐ 8 KM ☐ 5 MILE ☐ 10 KM ☐ OTHER_____

CATEGORY III

☐ 12 KM ☐ 15 KM ☐ 10 MILE ☐ 20 KM ☐ HALF MARATHON ☐ OTHER_____

CHECK CHAMPIONSHIP DIVISION PREFERENCE/ RANK 1 UP TO 7:

☐ OPEN MEN _____ ☐ MASTERS MEN _____ ☐ OPEN WOMEN _____ ☐ MASTERS WOMEN _____

☐ ALL DIVISIONS _____ ☐ COED TEAM _____ ☐ ANY _____

Event Requirements:

- ☐ Event is exclusive USATF-NJ Championship. (ex. no RRCA Championship permitted) Note:
A USATF National Championship is permitted to be held in conjunction with USATF-NJ Association Championship
- ☐ 2026 sanction submitted and approved.
- ☐ USATF Certified Course #_____
- ☐ 2026 USATF NJ GRAND PRIX EVENT. ***Must submit 2026 Grand Prix Application form***
- ☐ Signed Bid Application must be submitted.
- ☐ Championship Rights Fee \$650.00/\$750 paid.
- ☐ USATF NJ GRAND PRIX POINTS LOGO provided must be used
- ☐ Event must abide by current **USATF Rules of Competition/ SAFE SPORT**



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Event Requirements (continued):

- ☐ USATF-NJ Masters (40+) Championships age group awards in 5 year age divisions.
- ☐ USATF-NJ Masters Prize Money based on current WMA age grading tables
- ☐ No double dipping USATF-NJ Overall, Masters and age group awards/Prize Money
- ☐ Event must provide USATF-NJ a check for Prize Money per Bid prior race day.

USATF_NJ will distribute to USATF-NJ Members as outlined in application

- ☐ Event must provide USATF with Table race day
- ☐ USATF-NJ Prize Money equal to or greater than non-USATF Prize Money (if applicable)

Suggested Conditions:

- ◆ Provide start signs with pace minutes per mile or finish time ranges. Recommended for events with 300 or more participants
- ◆ Provide USATF_Individual Prize money in additional division categories: Example: **A Masters Men's Championship** would also provide Prize money for Open Men, Open Women and Masters Women as part of the event.
- ◆ Provide Awards /Prize Money for top five finishers rather than top three finishers.
- ◆ Provide USATF_NJ Club Team Prize Money

SIGNATURE _____

DATE _____

AGREEMENT: This bid application represents a binding agreement between the organizers of the aforementioned event and USATF New Jersey (USATF-NJ). Once championship status has been granted, all requirements and suggested conditions agreed to by this event's organizers must be honored in good faith or the event may be relieved of its Championship and Grand Prix status. This may jeopardize the event's ability to bid for future Championships and Grand Prix Events.



2026 USATF-NJ LDR GRAND PRIX AGREEMENT

Please carefully read the following guidelines/ instructions to ensure all necessary steps are followed so we can process your Grand Prix Agreement properly and efficiently:

1. Grand Prix Agreement must be received a minimum of 60 days prior to the even **When bidding for a 2026 championship, form must be submitted along with Championship Bid. (No Grand Prix fee for the Championship Bid Events. It is included as part of bid. See 2026 Bid form)** It is in your best interest to get them in early! Mailing address is USATF–NJ, 150 River Road, Suite N-3, Montville, New Jersey, 07045 or email: managingdirector@newjersey.usatf.org
2. Grand Prix Agreements must be received with a Grand Prix Rights fee of **\$90** for the 1st Grand Prix race plus **\$30** for each additional race to be part of the Grand Prix at the same venue on the same day. For example: You are hosting a 10k and a 5k at location X, and want both races to be Grand Prix events, your Grand Prix Rights fee will be \$120. **Fees: non-refundable.**
3. If an agreement is accepted by USATF–NJ, the total Grand Prix Rights fee will be retained. **The Grand Prix Rights fee is in addition to Association and National sanction fees. Sanction Fees are to be submitted and paid online through USATF.org National Website** Please Submit check to USATF–NJ for Grand Prix fees along with Grand Prix paperwork.
4. If an agreement is declined, The Grand Prix Rights fees will be returned to the race committee.
5. If a race committee fails to meet the Grand Prix Agreement requirements, USATF–NJ reserves the right to revoke Grand Prix status and retain the rights fees.
6. **\$100.00 FINE IF CURRENT 2026 LOGOS ARE NOT USED FOR PAPER APPLICATIONS, on your WEBSITE and for ONLINE REGISTRATION. Please Do not use previous years logos! REMEMBER TO REMOVE OLD LOGOS FROM WEBSITE WHEN SETTING UP 2026 EVENT!**
7. The USATF-NJ member preregistration discount is required for both online and on the mail in application. **Minimum \$3 USATF-NJ Discount for races with registration fees of \$49 or less. Minimum \$5 USATF-NJ Discount for registration fees of \$50 or greater.**

If discount is not provided in online registration, the race is responsible for paying the NJ Association the discount amount for all the USATF-NJ registered members that signed up for the event including race day registrations.

RACE DISTANCE : All events are road events. Trail/ XC events not accepted!

5k____ 4 M____ 8k____ 5 M____ 10k____ 12k____ 15k____ 10 M____ 20k____
Half Marathon____ 25k____ 30k____ Marathon____ Other (List Distance)____

USATF COURSE CERTIFICATION NUMBER_____

CONTINUE TO PAGE 2!



EVENT DETAILS:

Name of Race: _____

Contact EMAIL: _____

Day & Date of Race: _____ Start Time: _____

Race Site (Location, Town/City): _____

Race Director Name: _____ Phone _____

Race Director EMAIL: _____

Computer Timing Company _____ Phone _____

2026 Entry Fee \$ _____

GRAND PRIX REQUIREMENTS:

- USATF-NJ Sanctioned event on a current USATF Certified Course. **SUBMIT SANCTION ONLINE.**
- Event must comply with Sanction Requirements including conformance with USATF Rules of Competition and Safe Sport Requirements.
- Pay Required Grand Prix Rights Fee (minimum—see #2 above)
- Comply with USATF Trademark Requirements
- Submit Complete Event Information Sheet to USATF-NJ
- If paper applications are used, USATF-NJ must approve *EVENT DRAFT APPLICATION* prior to printing and distribution \$50 penalty for incorrect USATF information and Grand Prix Requirements. *Provide (1) application to USATF-NJ for review*

What we look for:

- Correct usage of the Grand Prix Logo & USATF-NJ logo and grand prix point designation.
- Required Pre-Entry discount for pre-race registered USATF-NJ Runners.
 - **Minimum \$3 Discount for pre-entry event cost \$49 and under**
 - **Minimum \$5 Discount for pre-entry event cost \$50 and above**
- Pre-Entry Discount to USATF-NJ Athlete Members until close of pre-race registration.
- Pre-entry *mail in deadline and discount* not to exceed 10 days prior to event.
- Pre-entry online deadline and discount not to exceed 5 days prior to event
- If an event has a participation limit that it be noted as part of the application.
- DOB and USATF-NJ # registration entry fields
- Age group awards must go up to at least 80+, Recommend 90+
- List timing company or results website on race application and Sanction
- Online Race Information must adhere to all hard copy requirements

CONTINUE TO PAGE 4!



Provide the list of results requirements to your scoring company!

An **electronic** copy of your results must be sent to CompuScore, our Grand Prix scoring company, by email to david@compuscore.com within 1 week after your race(s). The results must list the runners in order of finish and must include the following fields:

Fields Required for Grand Prix Scoring:

1. Place
2. Last Name
3. First Name
4. City/Town
5. State
6. Gender
7. Age
8. Time
9. Designation of USATF-NJ Membership ('U' if a USATF member, blank if not member)

All fields should be separate and not combined this includes first and last name.

Optional fields: Date of birth, email address

The order of the above fields does not matter.

Most race directors send results in an excel spreadsheet. CompuScore can handle almost any format. **Paper copies, scanned results and hand-written results are not acceptable !**

OTHER RACE INFORMATION:

Age Group Award Categories:

This section is informational and not a requirement for Grand Prix Approval. Providing this information allows USATF NJ to provide our members with additional details about your event to USATF members. Things such as 5 year age divisions is something our Masters 40 and look for when selecting a race to compete in a race.

Adult Categories: Top (3) Male/Female in 5-year age divisions (preferred)

Five year groups after age division 16-19; 20-24, 25-29, ..., 40-44, ..., 75-79, 80-84, 85-89, 90 and over _____

Age Divisions to 90 and over (preferred) _____ Age Divisions to _____ years old (list oldest age category)

Yes, We do have runners competing into their 90s!

Top (3) Male/Female in 10- Year age groups

after age division 16-19; 20-29, 30-39, 40-49, 50-59, 60-69, 70-79, 80-89, 90 and over _____

Age Divisions to 90 and over (preferred) _____ Age Divisions to _____ years old (list oldest age category)

Prize Money: Will there be prize money?

Yes _____ No _____

CONTINUE PAGE 3!



Please provide details on prize money, if offered. *Example: Top 3 Open Men and Open Women \$100, \$75, \$50*

USATF–NJ logo on race bibs and event signage.

USATF–NJ logo or name to be included on event apparel

Provide separate USATF–NJ prize money (if applicable)

Provide Masters Prize Money based on PLP age grading

Agreement: This Grand Prix application represents a binding agreement between the organizers of the event and USATF New Jersey (USATF–NJ). Once the Grand Prix status is granted, all requirements and suggested conditions agreed to by this event's organizers must be honored in good faith or the event may be relieved of its Grand Prix status for this year and its future Grand Prix eligibility may be jeopardized. ***Any event application produced and disseminated to the public without approval from USATF New Jersey is subject to a \$50 penalty and must be reprinted with any necessary corrections.*** Additionally, violation of the Trademark Sublicense Agreement may cause legal intervention from the USATF National office.

THERE IS A \$100 FINE FOR FAILURE TO USE THE CORRECT 2026 GRAND PRIX LOGOS!

SIGN: _____ DATE: _____